

# London Borough of Bromley

Report No.  
CSD16007

## PART ONE - PUBLIC

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**Decision Maker:** EXECUTIVE AND RESOURCES  
POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

**Date:** 6<sup>th</sup> January 2016

**Decision Type:** Non-Urgent                      Non-Executive                      Non-Key

**Title:** MATTERS ARISING FROM PREVIOUS MEETINGS AND  
UPDATES FROM OTHER PDS COMMITTEES

**Contact Officer:** Graham Walton, Democratic Services Manager  
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**Chief Officer:** Mark Bowen, Director of Corporate Services

**Ward:** N/A

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### 1. Reason for report

- 1.1 Appendix 1 to this report updates Members on matters arising from previous meetings which continue to be "live." Three matters are listed concerning the establishment of the Contracts Working Group, clarification of some Treasury Management figures and a request for information about vacant shops.
  - 1.2 At its first meeting in the Council year, the Committee agreed that short written updates from PDS Chairmen covering key points only should in future be received alongside matters arising from previous meetings. None of the other PDS Committees has met since this Committee's last meeting on 26<sup>th</sup> November 2015.
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### 2. RECOMMENDATIONS

**The Committee is invited to consider progress on matters arising from previous meetings.**

## Corporate Policy

1. Policy Status:
  2. BBB Priority: Excellent Council
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## Financial

1. Cost of proposal: No Cost:
  2. Ongoing costs: Not Applicable:
  3. Budget head/performance centre: Democratic Services
  4. Total current budget for this head: £326,980
  5. Source of funding: 2015/16 Revenue Budget
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## Staff

1. Number of staff (current and additional): 8 posts (7.27fte)
  2. If from existing staff resources, number of staff hours: Monitoring the Committee's matters arising takes a few hours between each meeting.
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## Legal

1. Legal Requirement: None:
  2. Call-in: Not Applicable: This report does not involve an executive decision.
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## Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of members of the Committee.
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## Ward Councillor Views

1. Have Ward Councillors been asked for comments? Not Applicable
2. Summary of Ward Councillors comments: Not Applicable

<b>Non-Applicable Sections:</b>	Policy/Finance/Legal/Personnel
Background Documents: (Access via Contact Officer)	Minutes of previous meetings

**Appendix 1**

Minute Number/ Title/Date	PDS Request	Update	Action By	Completion Date
174 <b>Matters Arising – Contracts Working Group</b> 9 <sup>th</sup> July 2015	Committee established a Contracts Working Group comprising Cllrs Wells, Fawthrop, William Huntington-Thresher, Onslow and Wilkins.	The Working Group has met 4 times. Next meetings are:  14 <sup>th</sup> January 2016 11 <sup>th</sup> February 2016 (date to be re-arranged) 8 <sup>th</sup> March 2016 19 <sup>th</sup> April 2016	Democratic Services Manager	May 2016
231 <b>Scrutiny of the Resources Portfolio Holder – vacant shops</b> 26 <sup>th</sup> November 2015	Cllr Ellis requested a list of vacant Council owned shops in her ward	Cllr Ellis was informed that there were only two vacant shops across the whole borough, both of which were in Cray Valley West ward:  85/87 Cotmandene Crescent 89 Cotmandene Crescent  A review of the Council's retail properties is due to be considered by the Executive on 13 <sup>th</sup> January 2016.	Principal Valuer – Management	December 2015
232 <b>Treasury Management – performance Q2 and Mid-Year Review</b> 26 <sup>th</sup> November 2015	Cllr Livett requested confirmation of whether the figures for external cash management in the report were before fees.	It has been confirmed to Cllr Livett that external cash management performance figures in the report were gross (no adjustment for fees).	Principal Accountant	December 2015